

BRADDOCK SUMMER YOUTH PROJECT 2012 OVERVIEW

Each youth participant will take part in one activity for the 5 week summer program. Summer job options for BSYP 2012 include:

Media Production Learn to look at Braddock through a new lens! As part of the media team you will learn skills to tackle issues in the community using video cameras, digital cameras, voice recorders, and the written word. This is your chance to be creative and make a difference in your community, using your interest in media. We will partner with several organizations to produce projects that will be used to get the word out about the BYP, Braddock, and the AWESOME things youth like you can accomplish. If you have the desire to be creative and the passion to make a difference this is the team for you!

Healthy Practices If the health of youth and seniors is your passion, and you LOVE to get up in front of other people and MAKE YOUR VOICE HEARD then Healthy Practices (“HP”) might be the team for you. You and your team will learn a nutrition and fitness curriculum built by youth and staff in previous summers. Then you will learn how to TEACH the curriculum to other youth. Additionally, youth will engage seniors in physical activity and health and wellness education in the Community Center. This is a FANTASTIC option for youth interested in medical professions, social work, and teaching.

Gardening The summer garden program at BYP will provide an opportunity for you to learn how to grow your own food, as well as the importance of local and sustainable agriculture. The team will tend to two different vegetable garden sites, where a variety of vegetables and herbs will be growing, and a flower farm on Washington Avenue. You’ll also start seeds in the BYP greenhouse in order to sustain growth into the fall. By the end of the summer each individual will have the knowledge and experience to build a garden, start vegetables from seed, tend to them, and help them flourish to become food that you can PUT ON YOUR DINNER TABLE AT HOME!

BYP, Jr. Started by BYP youth in 2008 as a violence prevention program, BYP, Jr. teens act as mentors & tutors to younger Braddock-area children. Teams of youth will work with KEYS Service Corps AmeriCorps members on local playgrounds and with local summer camps to mentor younger youth and help them have a fun, safe, healthy summer. If you LOVE working with children and want to make the community better by setting a positive example for Braddock’s youngest residents, apply for BYP, Jr!

Grow Pittsburgh’s Braddock Farms Since the summer of 2007, the BSYP has partnered with Braddock Farms, and we will again be hiring youth to work the farm this summer. In addition to tending to the herbs, vegetables, and fruit grown at the farm, youth on the Grow Pittsburgh team will also be required to work every other Saturday, during the course of the summer program, to staff the Braddock Farm Stand, located next to Bell’s Market. If you are interested in working with Grow Pittsburgh, please indicate so on Question #5 of the application.

T-shirts Design Team Are you interested in clothing design and marketing? Want to see people wearing items that you designed? Our new company, BYP Gear, will spend the summer marketing our new t-shirt design, creating a clothing line and learning how to

Questions? Please call Jessica Schmid, BYP Coordinator, at (412) 670-8722

print clothes using screen printing and heat press techniques. You will learn how to use PhotoShop, create advertisements and update a web page. Get hands on business experience while unleashing your creativity.

Cafe Design Team In the fall, The Braddock Community Cafe will open in the community center and we need your ideas! What will it be like: the atmosphere, the menu, the layout? This summer's cafe group will create the interior and the look of the place, painting, building furniture and designing advertisements. You will learn varied skills from PhotoShop to carpentry all while leaving your mark on Braddock's newest community hotspot.

BSYP FREQUENTLY ASKED QUESTIONS (FAQs)

How many youth will BYP be hiring this summer? At this time, we are recruiting youth to fill 15 summer positions. We're waiting to hear about more funding. If we receive that additional funding, we will have an additional 50 positions available.

What is the minimum age I have to be to work at the BSYP? You must be 14 years by July 3, 2012.

What are the work DAYS and HOURS? The BSYP will begin on Tuesday, July 3 and end on Tuesday, August 7. Youth will work Tuesday through Friday from 9:30 a.m. to 4 p.m, with a one hour lunch break. Youth working with Grow Pittsburgh will work Tuesday through Friday, 9 a.m. to 3 p.m. Youth employed at Grow Pittsburgh will also spend every other Saturday working at the Braddock Farm Stand.

Are the youth PAID? Yes. Youth will be paid a stipend of \$800 for 5 weeks of work. Youth will have an **unpaid**, one-hour lunch from 12:30-1:30 p.m. Lunch is available at various sites in Braddock and North Braddock through local Allegheny County Summer Food programs. Additionally, we will have after-program clubs available for youth who wish to remain after the work program ends at 4 p.m.

Is TRANSPORTATION provided? Do I have to be FROM Braddock? Youth must arrange for their own transportation to/from work. Applicants do not have to be from Braddock. In the past, we have had participants from North Braddock, Braddock Hills, Rankin, Swissvale, Homestead, Duquesne, Wilkinsburg, Penn Hills, East Pittsburgh, and more. However, we are unable to accept applicants from the City of Pittsburgh.

I have SPORTS practice 2-3 days a week this summer, or half days for most of it. I have to go or I can't participate in sports this school year. Can I still apply? No. If you must participate in sports practices for much of the week, please seek employment at an organization that will allow you to have a more flexible work schedule. We've found that youth have a much better experience if they are present every day, all day.

I have to go to SUMMER SCHOOL this summer. Can I still apply? No. If you must participate in summer school, please seek employment at an organization that will allow you to have a more flexible work schedule.

Questions? Please call Jessica Schmid, BYP Coordinator, at (412) 670-8722

I'm going to be OUT OF TOWN the first week of the program. Is that okay? No.

Critical training workshops take place throughout the summer. Due to the abbreviated length of the summer, youth who plan to be out of town for one or more weeks during the period of time the BSYP is running should seek employment at an organization that will allow them to have a more flexible work schedule.

Should I turn in my work PERMIT or permit application with this application? IF POSSIBLE. We **strongly** encourage you to schedule a physical to obtain the work permit **immediately**. Many, many youth apply for hundreds of summer positions in and around Pittsburgh and Braddock, and the competition to get in to see doctors is fierce.

If you are 14-15 you will get a YELLOW "Vacation Work Certificate" once you have filled out the white work permit APPLICATION. Youth under 16 must get a new work permit for each job they apply for. If you are 16-17, you will get a BLUE "Transferable Work Permit" that is good for any job you apply for until you no longer need the permit when you turn 18.

WHERE do I TURN IN the application? You can drop off your application in person at two locations, the Braddock Employment & Training Center (849 Braddock Avenue) and Braddock Library (419 Library Street). If you arrive in person at the Braddock Employment & Training Center, please give your application to the security guard to the left as you enter. If turning in your application at the library, please place it in the box labeled "BYP applications" at the main desk.

If mailing your application, please send it to:

**The Braddock Youth Project
Braddock Employment and Training Center
849 Braddock Avenue
Braddock, PA 15104**

* *If you obtain an application from a friend or other organization, please turn your application into the Braddock Employment and Training Center or Braddock Library, NOT the friend or other organization.* *

WHEN is the application DUE? Applications received by **4 p.m. on Friday, MAY 25, 2012** will be given preference over applications received after this date. We may have fewer spaces available this year than in years past. It is highly recommended to get your application in before May 25 to have a better chance at being accepted into the summer program.

The final deadline for all applications is **4 p.m. on WEDNESDAY, JUNE 13, 2012**. Applications received after June 13 will not be considered.

I got my work permit and I turned in my application by Friday, MAY 25 2012. I am awesome. What's NEXT? We will review your application and you may receive a call to attend an orientation/intake session with a parent/legal guardian.

Questions? Please call Jessica Schmid, BYP Coordinator, at (412) 670-8722

WORK PERMITS
Please read the following page very carefully.

All youth, age 14-17, will need a work permit.

If you are 13 now, but will be 14 by or on July 3, 2012, we welcome you to apply. If you turn 14 after July 3, please apply next year.

If you are 14 -15 years old we will need your signed, YELLOW work permit. We will keep the original. Please read the information below.

If you are 16-17 and you have a BLUE work permit, you do not need to renew your work permit, but we will need a copy of your signed permit.

***** ALL NEW WORK PERMITS REQUIRE A PHYSICAL. Please schedule your physical as soon as possible. *****

Attention youth in the Woodland Hills School District:
The application for a Woodland Hills High School work permit is attached to this packet. If you turn in a completed work permit application with a doctor's signature with your BSYP application, we will get your permit for you.

Fill out **sections A-B** of the application, and have your doctor sign, address, and check the appropriate lines in **section D**.

Attention youth in school districts other than Woodland Hills:
If you attend school in a district other than Woodland Hills, please see you high school office for your district's application. Please use the information in part C of the attached form for your own district's application.

Fill out **sections A, B, and C** of the application, and have your doctor sign, address, and check the appropriate lines in **section D** before you go to your school's office.

Please take your application to your school's office and turn in your signed work permit with your BSYP application.

I have my completed, signed work permit application. Do I give it to you?

Only if you are a student in the Woodland Hills School District.

I have my yellow work permit. Do I give it to you?

Yes. Please sign it first! Keep a copy for yourself and give us the original.

I have a blue work permit. Do I give it to you?

No. Sign it, make a copy of it, and give us the signed copy. Keep the original in a safe place.

Questions? Please call Jessica Schmid, BYP Coordinator, at (412) 670-8722

BRADDOCK SUMMER YOUTH PROJECT 2012 APPLICATION

Applications received by **4 p.m. on Friday, MAY 25, 2012** will be given preference over applications received after this date. We may have fewer spaces available this year than in years past. It is highly recommended to get your application in before May 25 to have a good chance at being accepted into the summer program.

The final deadline for all applications is **4 p.m. on WEDNESDAY, JUNE 13, 2012**. Applications received after June 13 will not be considered.

Please complete this application and return it to the Braddock Employment and Training Center (849 Braddock Avenue, 15104) or Braddock Library (419 Library Street, 15104).

Please print neatly, in black or blue ink.

Name _____ Date of birth _____

Current age _____ Sex: Male Female City/State of applicant's birth _____

Address _____

City _____ State _____ ZIP _____

Email _____

School name _____ Anticipated Graduation Year _____

Grade completed as of June 2012 _____ Grade starting September 2012 _____

CHECK YES OR NO below:

Are you required to participate in **summer sports** or **summer school** any day, Tues.-Fri. between 9:30 a.m. and 4 p.m. anytime between July 3 and August 7? No Yes

CHECK YES OR NO below:

Are you planning to go out of town between July 3 and August 7, 2012? No Yes

Mother's/Guardian's first and last name _____

Mother's/Guardian's home phone: _____ Cellular Phone#: _____

Father's/guardian's full name _____

Father/Guardian's home phone: _____ Cellular Phone #: _____

Which parent/guardian should contact regarding any questions/concerns (Check all that apply)?

Mother/Guardian home phone **Mother/Guardian cellular phone**

Father/Guardian home phone **Father/Guardian home phone**

Questions? Please call Jessica Schmid, BYP Coordinator, at (412) 670-8722

BRADDOCK SUMMER YOUTH PROJECT 2012 APPLICATION

Applicant's Name: _____

Please answer the following questions in **complete sentences**. Please use **black or blue ink**. **Please do not use pencil**. Please answer questions **carefully** and **thoughtfully**. You may use a separate piece of paper and attach it to your application, if needed.

As with any job, the quality of your application is very important. The youth applicant should fill in the application. Parents and guardians, please refrain from completing the answers to the questions for your child.

1) Besides earning money, why do you want to be a part of the Braddock Summer Youth Project?

2) What are two of your strengths? How do you see yourself contributing these strengths to the Braddock Summer Youth Project?

3) If you could design a short-term project or activity that would serve the Braddock community, what would it be? Why would you choose that project or activity? Please explain your answer.

Questions? Please call Jessica Schmid, BYP Coordinator, at (412) 670-8722

Applicant's Name: _____

- 4) Each youth will be hired to take part in one portion of the program, as listed on the first page of this application. Please number your top four choices from 1 (top choice) to 4 (fourth choice).

- ___ Media Production
- ___ Healthy Practices
- ___ Gardening
- ___ BYP, Jr.
- ___ Grow Pittsburgh
- ___ Cafe Team
- ___ T-shirt Design

- 5) Are you interested in working at Grow Pittsburgh's Braddock Farm this summer? **Yes** **No**

- 6) What is your t-shirt size? Please pick a size that will not be very baggy, that will fit but also be comfortable. S M L XL 2X Other: ____

- 7) Have you worked with/applied to the BSYP before (Check one)?

Yes I **worked with** the BSYP in (Circle years of participation):
2006 2007 2008 2009 2010 2011

Yes I applied to, **but did not work with** the BSYP in:
2006 2007 2008 2009 2010 2011 (skip to question 8)

No (If no, skip to question 8.)

- 8) If you worked with the BSYP in a previous summer, why would you like to return this summer?

- 9) Do you have any friends, sisters, brothers, nieces, nephews, or cousins applying to BSYP 2010? Please list their names here so we can keep an eye out for them:

Friends:

Sisters/Brothers:

Nieces/Nephews:

Cousins:

Any other family members:

Questions? Please call Jessica Schmid, BYP Coordinator, at (412) 670-8722

BRADDOCK SUMMER YOUTH PROJECT 2012 APPLICATION REFERENCE FORM

Applicant's Name: _____

APPLICANT INSTRUCTIONS:

Please complete the information below. Select people who know you well and who are familiar with your personal background, education, employment, and/or professional skills.

You should not ask a family member, peer, classmate, or friend to serve as a reference. You should ask work supervisors, clergy, teachers, counselors, coaches, or someone else familiar with your motivation and community involvement. Please provide current contact information.

Reference 1:

Name _____ Position/Title _____

Organization/Institution _____ Relationship to you _____

Is this person a family member, peer, classmate, co-worker, or friend? If yes, please re-read the instructions above.

Phone number where this person can be reached between 9 a.m. and 5 p.m. _____

Reference Address _____

City _____ State _____ ZIP _____

Reference Email: _____

Reference 2:

Name _____ Position/Title _____

Organization/Institution _____ Relationship to you _____

Is this person a family member, peer, classmate, co-worker, or friend? If yes, please re-read the instructions above.

Phone number where this person can be reached between 9 a.m. and 5 p.m. _____

Reference Address _____

City _____ State _____ ZIP _____

Reference Email: _____

Questions? Please call Jessica Schmid, BYP Coordinator, at (412) 670-8722

Stop! Check!

Did you, the youth applicant, fill out all of the questions honestly, with your own answers?

Did you write your answers in black or blue ink (not pencil), or type them?

Did you write neatly?

Did you answer the questions carefully and thoughtfully, providing us with information that will help us learn about you and tell your application apart from others?

Did you include contact information for two references, who are not related to you?

Did you make an appointment with your doctor to get a physical for your work permit?

Thank you for your application!